

1. 本授業科目の基本情報

科目名（コード）	TOEICIV(CH)		（ TCR221 ）
講義名（コード）	TCR_TOEIC IV_A		（ TCR221A ）
対象学科	国際コミュニケーション学科	配当学年	2学年
対象コース	英語ホスピタリティコース	単位数	2
授業担当者	Fred Ramos	時間数	30
成績評価教員	Fred Ramos	講義期間	秋学期
実務者教員		履修区分	必修
実務者教員特記欄		授業形態	講義

2. 本授業科目の概要

到達目標・目的	To evaluate the learner's written comprehension competencies in a professional setting. To assess learners strengths and weaknesses.
全体の内容と概要	Focus on writing and speaking e-learning formats.
授業時間外の学修	Weekly writing task with practical computer assignment worksheet.
履修上の注意事項等	This is intended to improve writing and speaking skills in preparation for the TOEIC exam. At the end, learners can measure their level with a full-length TOEIC written practice test.

3. 本授業科目の評価方法・基準

評価前提条件			
評価基準	知識（期末試験点） 60%	自己管理能力（出席点） 30%	協調性・主体性・表現力（平常点） 10%
評価方法	期末試験の点数	出席率X 0.3 (小数点以下切り上げ)	授業中の活動評価点 (5点を基準に加点・減点)
成績評価基準	評価	評価基準	評価内容
	S	90～100点	特に優れた成績を表し、到達目標を完全に達成している。
	A	80～89点	優れた成績を表し、到達目標をほぼ達成している。
	B	70～79点	妥当と認められる成績を表し、不十分な点が認められるも到達目標をそれなりに成している。
	C	60～69点	合格と認められる最低限の成績を表し、到達目標を達している。
	D	59点以下	合格点と認められる最低限の成績に達しておらず、到達目標を充足しておらず単位取得が認められない。
	F	評価不能	試験未受験等当該科目の成績評価の前提条件を満たしていない。

4. 本授業科目の授業計画

回	到達目標	授業内容
1	Can structure an album review.	Title: A Music Review Match definition; Tips; Compound adjectives; Sequential order; Gap information. Writing task: What's your favorite album of all time? (150 words)
2	Can inscribe an evaluation review report for a company.	Title: A Report on a Research Study Match definition; T/F comprehension; Group allocation; Sequential order. Writing task: What motivates you and keeps you engage at work? (150 words)
3	Can inscribe a reply to a conflictive claim.	Title: A Response to a Complaint Match definition; Sequential order; Multiple choice; Gap information. Writing task: Do you have any tips for dealing with customer complaints? (150 words)
4	Can write an email to give reasons of an incident to manager.	Title: An Email explaining an Incident Match definition; T/F comprehension; Match initial/ending sentences; Multiple choice. Writing task: Do you find it difficult to give bad news? (150 words)
5	Can inscribe a formal email to make a request.	Title: An Email Request Match definition; Best answer; Sentence Completion; Casual to formal synonyms. Writing task: When was the last time you cancelled something due to an unforeseen situation? (175 words)
6	Can inscribe a brief account that suggests reasons for and solutions to a problem.	Title: An Essay about Women in Science Complete the sentence; T/F comprehension; Match definition; Gap information. Writing task: Which subjects have more females and males in your country? (175 words)
7	Can inscribe a short point of view.	Title: An Opinion Essay Match definition; T/F comprehension; Tick the sentence. (175 words) Writing task: Do you agree that community service is better than prison for some crimes?
8	Can inscribe a short biography for a conference program	Title: Conference Bios Match definition; Multiple choice; T/F Comprehension; Gap information. Writing task: When was the last time you had to write a short bio? (175 words)
9	Can inscribe a summary report on main features in a table diagram.	Title: Describing a Graph / Chart Match definition; T/F comprehension; Synonyms; Complete the sentence. Writing task: Which language apart from English would you like to learn? (200 words)
10	Can inscribe about modifications.	Title: The Changing Workplace Match definition; T/F comprehension; Best answer; Sequential order. Writing task: How do you think the workplace of the future might change? (200 words)

11	Can inscribe a text to a close and personal person.	Title: An Email to a Friend Match definition; T/F comprehension; Best answer; Complete the sentence. Writing task: How do you keep in touch with friends? (200 words)
12	Can inscribe a business publication proposal.	Title: A Proposal for a Digital Newspaper Match definition; T/F comprehension; Match phrases; Complete the sentence. Writing task: Do you prefer to read a newspaper online or on paper? (500 words)
13	Final Writing description and preparation.	Narrative Essay Criteria: Topic, Organization, Quality of Information, Grammar usage, Mechanics, Spelling, Interest level, Neatness.
14	Submission and Grade	MLA Format. Computerize print.
15	Exam Feedback	Exam review. Discussions

5. 本授業科目の教科書・参考文献・資料等

教科書	British Council / Learn English 2019 CEFR: C1 Level
参考文献・資料等	http://learnenglish.britishcouncil.org
備考	